

**TEXAS MISSION**  
of **MERCY, INC.**



# **TMOM VOLUNTEER JOB DESCRIPTIONS**

# **TMOM VOLUNTEER JOB DESCRIPTIONS**

**Dentists**

**Registered  
Dental  
Assistant**

**Dental  
Hygienists**

**Nurse**

**Dental  
Student  
D3 - D4**

**Dental  
Student  
D1- D2**

**Pre-Dental  
Student**

**Hygiene  
Student**

**Assisting  
Student**

**Dental  
Office Staff**

**Education**

**Community  
Volunteers**

# TMOM VOLUNTEER JOB DESCRIPTIONS

## Dentists

Licensed in the State of Texas, dentist volunteers provide free basic dental care.

- **Responsibilities:** Provide a full range of dental services, including examinations, cleanings, fillings, extractions, cancer screenings, and other dental procedures. Diagnose oral health issues and develop treatment plans.
- **Duties:** Perform clinical dental procedures, maintain patient records with accurate treatment noted on appropriate treatment forms, educate patients on oral hygiene, counsel patients on proper follow up care, and supervise dental students and assistants.

## Registered Dental Assistant

Individuals who have a registered dental assistant, RDA license from the State of Texas.

- **Responsibilities:** Support dentists in all clinical tasks, ensuring a smooth and efficient workflow.
- **Duties:** Prepare patients for treatment, sterilize instruments, take dental radiographs (X-rays), manage dental materials, and assist during procedures. They also provide post-operative instructions and patient education.

## Dental Hygienist

Licensed in the State of Texas, hygienist volunteers provide free dental hygiene services.

- **Responsibilities:** Focus on preventive dental care and patient education.
- **Duties:** Perform dental cleanings, scaling and root planning, tissue pocket measurements, apply preventive materials such as sealants and fluoride, take X-rays, and provide patient education on oral hygiene and preventive care.

# TMOM VOLUNTEER JOB DESCRIPTIONS

## Nurse

Nurses are healthcare professionals who provide essential patient care, combining compassion, expertise, and clinical skills

- **Responsibilities:** Offer medical support and ensure patient safety throughout the event.
- **Duties:** Monitor patient vitals, assist with medical emergencies, provide first aid, manage patient medical histories, and support patient care coordination.

## Dental Student D3-D4

Dental Students D3-D4: Students enrolled in their third or fourth year in dental school in State of Texas.

- **Responsibilities:** Provide dental care under the supervision of licensed dentists.
- **Duties:** Perform exams, cleanings, fillings, and extractions. They also assist with patient education and record-keeping, gaining practical experience in a clinical setting.

## Dental Student D1-D2

Dental Student D1-D2: Students enrolled in their first or second year in dental school in State of Texas.

- **Responsibilities:** Assist with basic clinical and administrative tasks while observing more advanced procedures.
- **Duties:** Help with patient intake and assessments, sterilize instruments, set up treatment chairs and stations, and assist senior students and dentists.

# TMOM VOLUNTEER JOB DESCRIPTIONS

## Pre-Dental Student

Students who are enrolled in an undergraduate program with aspirations of entering the dental field in some capacity

- **Responsibilities:** Support event operations and gain exposure to the dental field.
- **Duties:** Assist with patient education, administrative tasks, event logistics, and support clinical teams as needed, providing a broad range of patient assistance as needed.

## Hygiene Student

Students enrolled in a State of Texas dental hygienist program.

- **Responsibilities:** Assist Hygienist in delivering basic dental hygiene services under supervision.
- **Duties:** Perform cleanings, apply fluoride and sealants, take X-rays, and educate patients on oral hygiene practices under supervision of a Dental Hygiene instructor.

## Assisting Student

Students who are enrolled in a dental assistant program in the State of Texas

- **Responsibilities:** Support clinical operations and learn through hands-on experience.
- **Duties:** Prepare and maintain instruments and equipment, assist during dental procedures, and help with patient care and education.

# TMOM VOLUNTEER JOB DESCRIPTIONS

## Dental Office Staff

These individuals are employed in dental offices and have a good working knowledge of dental office paperwork, dental procedures, HIPPA laws, etc

- **Responsibilities:** Ensure efficient administrative operations and patient management.
- **Duties:** Assist with Volunteer check-in, patient registration, data entry, and other areas of assistance under the guidance of TMOM Staff

## Education

Individuals who have a background in dentistry or education.

- **Responsibilities:** Educate patients and the community about oral health and preventive care. Must have a registered teaching certification.
- **Duties:** Conduct educational sessions, distribute informational materials, demonstrate proper brushing and flossing techniques, and answer questions about oral hygiene.

## Community Volunteer

Community Volunteers: Individuals who are from the local community and that don't have any background in dentistry.

- **Responsibilities:** Provide general support to ensure the event runs smoothly.
- **Duties:** Assist with event setup and teardown, registration, hospitality, directing patients, managing crowd control, and aiding wherever needed to support the event's success.