

General Guidelines for Dentists & Hygienists

Arrival & Registration

- **Arrival Time:**
 - **AM Shift:** Arrive by 5:45 AM
 - **PM Shift:** Arrive by 11:45 AM
- **Check-in Location:** Patient Distribution area
 - Only dentists and hygienists register here.
 - Receive your lanyard and t-shirt upon check-in.

Chair Assignments & Treatment Preferences

- Inform Patient Distribution Leads of your preferred treatment type:
 - **Dentists:** Restorative, Surgical, or Endo
 - **Hygienists:** Cleanings
- Chairs will be assigned at this time.

Event Schedule & Protocols

- **Morning Huddle:** A brief meeting will be held between 6:15 – 6:30 AM to discuss key event details. Please check in and at your station before then.
- **Hygiene Huddle:** A brief hygiene huddle will take place after the “Morning Huddle” by Hygiene Supply Area
- **Chair Flip Signs:** Each chair has flip signs for communication:
 - **Clean:** Area is sanitized and ready.
 - **Dirty:** Needs cleaning by Infection Control.
 - **Lunch:** Chair is occupied; provider is on break.
 - **15 Min Break:** Provider is on a short break.
 - **Support Needed:** Request for supplies, assistance, or translator.
- **Lunch Break:** An announcement will be made when lunch is available.

Treatment Guidelines

- **Procedures NOT Provided:**
 - No molar endo.
 - No treatment for children under 8.

- No impacted wisdom teeth removal.
- **Patient Assignment & Treatment Flow:**
 - New patients are assigned once the treatment area is sterilized—you do not need to leave your chair.
 - Each treatment session is approximately **45 minutes** (some may take more or less time).
 - **Verify patient identity** before beginning treatment.
 - **Both the provider and patient must sign** the "Dentist/Hygienist Consent Form" in the patient packet before starting.
 - The patient chart includes medical history, dental exam details, and x-rays.
- **Finalizing Treatment:**
 - Have your assistant fill out the "Treatment Completed" section in the patient packet.
 - Record the number of vials (carpules) of anesthetic used (if any).
 - Circle any required medication prescriptions (if any).
 - Sign the form and include your license number.
 - Have your assistant take the patient and their packet to the outer sections of the treatment floor area where a patient ambassador will be waiting.
 - A **Patient Ambassador** (wearing an orange vest or purple "Pre-Dental Student Treatment Floor Pass" badge) will take the chart and escort the patient to Exit.

Safety & Supply Management

- **Needlestick Incidents:**
 - **Report Immediately:** Contact Patient Distribution and they will notify TMOM Staff for prompt action.
 - **Prevention:** The proven way to eliminate this risk is to ensure **only dentists** handle and dispose of needles in the appropriate container.
- **Aspirating Syringe Tip:**
 - When loosening the needle hub, avoid unscrewing the syringe end to prevent disposal issues.
- **Supplies & Equipment Usage:**
 - Supplies are limited; please use them thoughtfully.

- Avoid taking full boxes of masks or gloves—ask hygiene or restorative/surgical supply volunteers if you need more.
- Gowns are not allowed past the treatment floor area.

Supplies & PPE

- **Sterilized Instruments:** Available at the supply area. **No gloves** are allowed in this area—please remove them before entering.
- **Supply Areas (Hygiene and Restorative and Surgical) Protocols:**
 - Only assigned volunteers should be behind tables.
 - TMOM provides all necessary materials and PPE for treatment.
- **Color-Coded Supplies for Easy Identification:**
 - **Hygiene Supplies:** Pink table covers, trays, and cassettes.
 - **Restorative Supplies:** Purple table covers, trays, and cassettes.
 - **Surgical Supplies:** Green table covers, trays, and cassettes.
 - **Endodontic Supplies:** Yellow trays and cassettes (located at the Surgical table).
- **Lab Gown Colors for Identification:**
 - **Infection Control:** Yellow gowns.
 - **Hygienists:** Pink gowns.
 - **Dentists (Restorative, Surgical, Endo):** Blue gowns.

Restorative and Surgical – Infection Control Protocol

1. **Dispose of Needles:** Properly dispose of any needles used during treatment in the sharps container.
2. **Return Used Instruments** to their respective cassettes.
3. **Signal for Cleaning** by flipping the sign to “DIRTY.”
4. **Wait for Cleaning Confirmation**—Infection Control will flip the sign to “CLEAN.”
5. **Retrieve a New Tray** from the Restorative/Surgical station.

Hygiene – Infection Control Protocol

1. **Dispose of Cavitron Tips** in the pink bin on your table.
2. **Return Used Instruments** to their respective cassettes.
3. **Signal for Cleaning** by flipping the sign to “DIRTY.”

4. **Wait for Cleaning Confirmation**—Infection Control will flip the sign to “CLEAN.”
 5. **Retrieve a New Tray** from the hygiene station.
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Registered Dental Assistants (RDAs) Responsibilities

- **Post-Treatment Cleanup:**
 - After treatment, the only thing that should remain on the tray should be dirty instruments before calling infection control
 - Promptly clean and clear used trays and items after treatment.
 - **Anesthetic Disposal:**
 - Used anesthetic vials (carpules) must be discarded in sharps containers.
 - **Instrument Handling:**
 - **Cassette Instruments:** Return to their original cassettes for sterilization.
 - **Non-Cassette Instruments:** Place in pink/black plastic bins for pre-sterilization soaking. Infection Control will collect them.
 - **Unused Supplies Management:**
 - After proper disinfection, **leave all unused supplies at your workstation** unless instructed otherwise by the Supply Lead.
 - **Burs Disposal:**
 - Items heavily soiled with blood → Biohazard bags.
 - All other burs and disposables → Sharps containers.
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Personal Instruments (For Dentists)

- **Sterilization Procedures:**
 - Obtain a sterilization pouch box from Infection Control.
 - Clearly label each pouch with your name and chair number.
 - **Separation:**
 - Keep personal instruments separate from TMOM instruments.
 - **Post-Procedure Cleaning:**
 - Infection Control will handle cleaning and sterilization—please allow time for completion.
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Chair & Unit Operation

- The **Suction Trailer and Unit Operation Lead** will provide a demonstration on dental chair and unit operation, including safety procedures at the event.